BASIC COLLECTION TECHNIQUES TOPICS COVERED

Preventive Conservation: climate, light, VOCs and detection, disaster preparedness, moving collections, integrated pest management, biocides (health and safety)

Data documentation, digitization and labelling: handling of field data, registration, data cleaning, database, types of digitization, requirements for object digitization, workflows in mass digitization, labels in wet collections, labels in dry collections

Basic techniques in collection care: A. Dry collections: entomological collections, skins and bones, paleontological collections (esp. amber), mineralogical collections, botany collections; B: wet collections, properties of ethanol, denaturing agents, jars, lids, issue of pH in wet collection etc.

SESSIONS
Preventive Conservation (Monday, Tuesday)
Health and safety (Tuesday)
Documentation and Digitization (Tuesday, Wednesday)
Dry Collections (Wednesday, Thursday)
Wet Collections (Thursday)
Shipping Workshop (Friday) can be booked separately

Registration
No registration fee. Please register at: https://survey.naturkundemuseum-berlin.de/en/Registration_Basic_Collection_Techniques

CONTACT
Centre of Collections, e-mail info.cecc@mfn.berlin

FURTHER INFORMATION
https://www.museumfuernaturkunde.berlin/de/museum/veranstaltungen/workshop-basic-collection-techniques
Basic Collection Techniques Workshop at the Museum für Naturkunde, Berlin

25.11.2019 MONDAY
13:15 h WELCOME AND INTRODUCTION
13:30 h PREVENTIVE CONSERVATION
Stefan Röhrs, Rathgen-Forschungslabor
Climate and Light
15:00 h PREVENTIVE CONSERVATION
Alexandra Jeberien, HTW
VOCs and Detection
16:00 h Coffee Break
16:30 h PREVENTIVE CONSERVATION
Peter Giere, MfN
Disaster Preparedness
17:30 h OPTIONAL: TOUR
Disaster Preparedness

26.11.2019 TUESDAY
09:00 h PREVENTIVE CONSERVATION
Vera Garvens, Gina Eichmüller, RGZM
Moving Collections
10:30 h Coffee Break
11:00 h PREVENTIVE CONSERVATION
Bill Landsberger, Rathgen-Forschungslabor
Integrated Pest Management
12:30 h Lunch Break
14:00 h HEALTH AND SAFETY
Christiane Quaisser, Christians Funk, MIN
Biocides
15:00 h DOCUMENTATION AND DIGITIZATION
Frederik Berger, MIN
Digitization

27.11.2019 WEDNESDAY
09:00 h DOCUMENTATION AND DIGITIZATION
Dorothee Haftner, HTW
Documentation
10:30 h Coffee break
11:00 h DRY COLLECTIONS
Karsten Wesche, Senckenberg (Görlitz)
Herbaria
11:45 h DRY COLLECTIONS
Ralf Thomas Schmidt, MfN
Mineralogy
12:30 h Lunch Break
14:00 h DRY COLLECTIONS
Eva-Maria Sadowski, MIN
Paleontological Collections, Amber
15:00 h DOCUMENTATION AND DIGITIZATION
Dirk Neumann, SNSB
Labelling
16:00 h Coffee Break
16:30 h TOUR OF THE COLLECTION

28.11.2019 THURSDAY
09:00 h DRY COLLECTIONS
Steffen Bock, Peter Giere, MfN
Skins and Bones
10:30 h Coffee break
11:00 h DRY COLLECTIONS
Volker Lohmann, Überseemuseum Bremen
Entomological Collections
12:30 h Lunch Break
14:00 h WET COLLECTIONS
John Simmons, Museologica
Wet Collections I
15:00 h WET COLLECTIONS
John Simmons, Museologica
Wet Collections II
16:00 h Coffee Break
16:30 h WET COLLECTIONS
John Simmons, Museologica
Wet Collections III

29.11.2019 FRIDAY
08:50 h WELCOME
09:00 h SHIPPING WORKSHOP
Dirk Neumann, SNSB
Legal requirements overview
09:30 h SHIPPING WORKSHOP
Dirk Neumann, SNSB
Veterinary legislation
10:00 h SHIPPING WORKSHOP
Peter Giere, MfN
CITES and species protection
10:30 h Coffee break
11:00 h SHIPPING WORKSHOP
Dirk Neumann, SNSB
IATA regulations, IATA training
11:45 h SHIPPING WORKSHOP
Dirk Neumann, SNSB
Customs laws and regulation
12:30 h Lunch Break
14:00 h SHIPPING WORKSHOP
Dirk Neumann, SNSB
Packing, Labelling and Shipping
15:00 h SHIPPING WORKSHOP
Peter Giere, MfN
Nagoya Protocol, ABS
16:00 h Coffee Break
16:30 h DISCUSSION

ABBREVIATIONS
HTW: University of Applied Sciences, Berlin
MfN: Museum für Naturkunde Berlin
RGZM: Römisch-Germanisches Zentralmuseum
SNSB: Bavarian Natural History Collections
SMB: Staatliche Museen zu Berlin